

**Please perform the following action on my account(s) and loan(s):**

*Auto Pay is not available on Visa loans, Home Equity Lines of Credit, First Mortgage, Quick Cash Line(s) of Credit or Access LOC.*

# Auto Pay Form

(ACH Loan Payment)

- I authorize Alero Financial to remove funds from another financial institution via ACH origination to pay my Alero Financial loan payment. (Select this option when setting up Auto Pay on an individual account for the first time)
- I authorize Alero Financial to cancel my current Auto Pay enrollment (ACH Loan Payment).<sup>1</sup>
- I authorize Alero Financial to change the current Auto Pay transaction information that's already established. (Please indicate these changes in the "Transaction Information" fields below.)
- I authorize Alero Financial to change the current Auto Pay information regarding the financial institution where my payment is coming from. (Please indicate these changes in the "Other Financial Institution's Information" below.)

**To avoid late fees or finance charges, please make this month's payment to allow for processing time.**

*<sup>1</sup>By signing, I agree to and understand the following: that this request may supersede any previous Auto Pay (ACH Origination) Registration that was set up for the above Alero Financial account or loan. If the effective date falls on a holiday or weekend, the payment will be debited on the next business day. This authorization is not a condition of obtaining credit and I have the right to terminate this authorization at any time. Once my loan is paid in full, Alero Financial is pre-authorized to stop debit entries to my account. I understand that if my deposit account number has changed, closed, or any other action was taken, I am responsible for notifying Alero Financial of the change. If there is an increase in my principal balance, I pre-authorize Alero Financial to change the debit amount to reflect the change. This authorization is subject to Alero Financial's Electronic Funds Transfer Agreement and Disclosure, which is incorporated herein by this reference and receipt of which is hereby acknowledged. I acknowledge that Alero Financial can assess a Returned Item fee as disclosed in the Fee Schedule each time an ACH Loan Payment presentment is returned unpaid by the receiving financial institution. I acknowledge that the origination of ACH transaction(s) to my account must comply with the provision of U.S. law.*

<sup>1</sup>Cancellation request must be received by Alero Financial at least seven (7) days prior to your next ACH origination date. By signing, you understand that you're responsible for making all future loan payments in accordance with the terms and conditions of your loans.

**Alero Financial Information:**

*\*Denotes required field*

*Account Owner's Name(s)	*Loan Account Number
*Account Owner's Signature <sup>^</sup>	*Date

**Other Financial Institution's Information:**

Financial Institution Name	Account Type <input type="checkbox"/> Checking <input type="checkbox"/> Savings
Account Owner's Name(s)	Account Number
Routing & Transit / ABA Number	

**Transaction Information:**

What month would you like to start making payments via ACH transaction? <i>If your payment is past due, you will need to bring your loan current prior to setting up Auto Pay.</i>	
On which day of the month would you like the payment to be posted? <i>Please take into consideration your loan due date when making your selection. Members are responsible for making sure their payment is received on time every month.</i>	
Amount	\$

**Submit form**

**Mail:**  
 Alero Financial  
 Attn: Operations Department  
 2075 Big Timber Road Elgin,  
 IL 60123

**Fax:**  
 (847) 888-6652

**For credit union use only:**

Authorized by \_\_\_\_\_ Date received: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_